

FACE TO FACE TRAINING

Anel is recognised as one of the top EA trainers globally. She is a former award winning executive assistant herself, so knows what is required from high performing individuals in this role. Her development focus is technical skills, effective communication, business acumen and mindset. She is passionate about building confidence in others with every product and service that she provides.



ONLINE TRAINING

Anel also hosts her own online academy on Teachable with new titles added regularly. She is experienced in hosting live e-learning events and is available for webinars. This reduces travel costs and is ideal for organisations with a global footprint.



RESULTS BASED COACHING PRACTITIONER

She is a qualified Results Based Coach. A modality that is recognised in 26 countries. She specialises in goal setting, time management and building confidence in her clients and has worked with people of all ages, backgrounds and professions and her results speak for themselves.



PRODUCTIVITY PLANNER

Creator and distributor of the Productivity Planner. A tool which has been created to ensure that your life is more organised and that you are achieving the results you deserve. It includes video content and regular online engagements with her planning community



AUTHOR

She is the author of *'The Executive Secretary Guide to Building a powerful personal brand'* and *'Upgrade Yourself - The Fundamentals'* coming soon!

